Print Reference Collections Never Die, They Just Fade Away: Or Do They?

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As all libraries know, print collections don’t fade away. It takes a great deal of effort to access services & technical services workflows. Design by Judy Rodriguez. Library in the United States. Salary information was derived from: Average library wages were computed to provide a national look at costs representative of any volumes associated with title changes, plus other glitches that involved cataloging discovering additional volumes shelved in the circulating collection, identifying all issues. Understandably, a host of issues arose. These included locating missing books, making decisions, and implementing those decisions. To plan for issues to arise. This project allowed us to find many missing volumes and correct cataloging errors. It also inspired a standing orders record cleanup and associated workflow changes. Weeding started Oct. 2015. Red Flags & Low: completed. Conclusions: Communication across departments is vital to the success of this project. Include all stakeholders when planning the workflow and setting goals. Understand – and communicate – the purpose of weeding this collection and assign responsibilities that align with those goals. Keep an accurate count of titles & volumes reviewed, relocated, and discarded. Also, request that staff track the number of hours spent on this project. This will allow you to set benchmarks for future weeding projects. Determine your method for cataloging, classifying, and sharing data, then create guidelines for its use. Assign each selector to create weeding criteria for their collection prior to planning. One useful tool has been the provision for the selector with as much information as possible to allow them to make data-driven decisions. Plan for issues to arise in advance. This project allowed us to find many missing volumes and to correct cataloging errors. It also inspired a standing orders record cleanup and associated workflow changes. Weeding started Oct. 2015. Red Flags & Low: completed.